



**Indian Institute of Science
Office of the Registrar,
Bangalore 560 012, INDIA.**

Tel: 22932444, 22932440, Tele fax : 080-2360 0757.
e mail: regr@admin.iisc.ernet.in

REGR(admin.restru.)/2017/969

24th April, 2017

MEMORANDUM

Sub: Restructuring of administrative set up of the Institute

In modification of the restructuring orders issued vide REGR(admin.restru.)/2016/1055 dated 26th April, 2016 and REGR(admin.restru.)/2016/6407 dated 30th January, 2017 the following orders are issued:

1. Academic (including undergraduate academic) and Purchase sections will be under the administrative control of the Joint Registrar. JR will be designated as JR, Academic, Purchase and CCMD, JR (APC) in short.
2. One post of AR be attached with the Director's office to serve as the staff officer to the Director
3. The office of Legal affairs will be under the AR Council
4. The office of Public Relations will be under the AR (Purchase & Stores).
5. It is proposed to create one position of section officer in the academic section by redeploying the post from campus services unit. The post may be called section officer Research Conferments. The section officer will report to JR Academic for administrative and functional matters.
6. It is proposed to create one post of section officer at the Health Centre by redeploying the section officer post from the Gymkhana.

In continuation, the following further orders are issued:

- 1 The Joint Registrar will be referred to as Joint Registrar (Academic, Purchase and CCMD) APC in short.
 - a) In the academic section, in addition to his own responsibilities, the JR APC will be assisted by a Section Officer Research Conferments who will take care of matters relating to SCRC.
 - b) In the Purchase Section, the JR, APC will be assisted by an AR (Purchase & Stores). The AR (P&S) will be in charge of the office of Public Relations in addition to his responsibilities. For the purpose of office of Public Relations AR (P&S) will be reporting to the Registrar.

