

### **Checklist for LTC Advance Claim**

Sl. No.	Description	Compliance Status (Please ✓ whichever is applicable)		
		YES	NO	Not applicable
1	Whether the request has been prepared in the prescribed proforma			
2	Whether the Claim has been signed by the claimant and countersigned by the Chairman			
3	Copy of Sanction order issued by Unit IA/IB is enclosed			
4	Whether document showing indicative cost of Air ticket/Train ticket/Bus ticket for the journey(s) is enclosed			

Date:

Signature of the Claimant