



INDIAN INSTITUTE OF SCIENCE, BANGALORE – 560012
REIMBURSEMENT UNDER CHILDREN EDUCATION ALLOWANCES SCHEME

1. Name of Govt. Employee : _____
2. Designation: _____
3. Employee ID Number: _____
4. Reimbursement claim details:

Sl. No.	Name of the Child/ Children	Date of Birth	Name of the School/ Institution	Class in which Studying	Period (should be in Academic Year)	Amount (In Rupees)
1	2	3	4	5	6	7

5. (a) Whether the child for whom children Education Allowance is applied is a Disabled Child ? YES / NO
- (b) If yes, indicate the nature of disability
- (c) Indicate the percentage of disability
- (d) Date on which disability declared
6. (a) Details of expenses incurred towards school fee/ for purchase of text books & Note Books, Uniforms & Shoes and for which reimbursement under Children Education Allowance is claimed:

SL	Description of Fee Paid	Amount (in Rupees)	SL	Description of Fee Paid	Amount (in Rupees)
A	Tuition Fees		G	Laboratory Fee	
B	Admission Fee		H	Library Fee	
C	Special Fee charged for Agriculture Electronics, Music or any other subject		I	Fee for Extra Curricular Activities	
D	Fee charged for Practical Work under the programme of work experience		J	Expenses incurred in Purchase of One Set of Text Books and Note Books	
E	Fee Paid for the use of any aid or appliance by the Child		K	Expenses incurred in Purchase of One /Two Set of Uniform / Uniforms	
F	Games / Sports Fee		L	Expenses incurred for Purchase of One Set of School Shoes	

7. Details of Cash receipt No. / Counterfoil of Bank Challan / Credit Voucher No. / any other document (enclose original copy).
8. Certified that the Child /Children mentioned in respect of whom reimbursement under Children Education Allowance is being claimed is / are wholly dependent upon me and that the Children Education Allowance mentioned against the child / each of the children has actually been paid by me.
9. Further certified that
- (i) My spouse is not a Central Government / State Government/PSU/Local Self /Government Employee and is not entitled to reimbursement under Children Education Allowance Scheme.
 - (ii) My spouse shall not claim reimbursement under children education allowance scheme or reimbursement of tuition fee, hostel subsidy etc., under any other scheme. If applicable, from his/her Organization for the academic year for which reimbursement under children education allowance scheme is being claimed by me.
 - (iii) During the academic year covered by this claim, the child/children attended the School(s) regularly and did not absent himself / herself / themselves from the school(s) without proper leave for a period exceeding one month.
 - (iv) My Child / Children in respect of whom reimbursement under children education allowance scheme is claimed is / are studying in the schools which is / are recognized school(s) (Not applicable to schools run by Central Government / State Government / Union Territory Administration / Municipal Corporation / Municipal Committee / Panchayat Samiti / Zilla Parishad)
 - (v) The particulars information furnished above are complete and correct and I have not suppressed any relevant information. In the event of any change in the particulars given above which affect any eligibility for reimbursement under Children Education Allowance Scheme, I under take to intimate the same promptly and also to refund excess payments if any made. Further I am aware that if at any stage the information / documents furnished above is found to be false I am liable for such disciplinary action, as deemed fit by the Competent Authority.

SIGNATURE OF THE EMPLOYEE

Date:

Department_____

Phone Nos._____

