



**DEPARTMENT OF ELECTRICAL ENGINEERING  
Indian Institute of Science, Bangalore – 560012**

**FOR OFFICE USE (SCHEMES)**

Ref. No. \_\_\_\_\_ Funds Availability 

YES	NO
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Date: \_\_\_\_\_

Before filling up this form please ensure the availability of funds from the Schemes Unit(Extension No. 2254) Scheme/Project No. 

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A. To be filled in by the Investigator-in-charge	Sub-head of Debit: Travel	Grant/Contingencies							
Name of the Persons Travelling	Designation	Class Entitled	Class Travelling						
_____	_____	II	I	AIR	II	I	AIR		
_____	_____	II	I	AIR	II	I	AIR		

(Strike out those not applicable)

Reasons for the Travel: (purpose) \_\_\_\_\_ Route of Journey \_\_\_\_\_  
From 

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 To 

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Via 

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Duration of Visit \_\_\_\_\_ Approximate amount involved in the travel:  
From 

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 to 

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**Particulars** Rs. Ps.  
TA (both ways /one way)  
Daily allowances:  
Registration Fee if any:  
TOTAL:

In the case of payment of Registration fee indicate the following:  
Registration Fee Rs. \_\_\_\_\_ Cheque/Demand Draft \_\_\_\_\_  
To be prepared before 

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 to be drawn in \_\_\_\_\_  
Favour of \_\_\_\_\_

I certify that the above travel is of direct relevance to the Scheme/Project. The expenditure towards TA/DA and Registration fee, if any, in this connection may be debited to the scheme mentioned above.

DATE -----

SIGNATURE OF THE INVESTIGATOR

DATE :-----

SIGNATURE OF THE CHAIRMAN OF THE DEPARTMENT

cc: UNIT: V VIIA VIII

(Chairman Seal)